

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 24, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin Assistant; Phil Backlund, Consultant and Carly Brettmann, Communications Director.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 21, 2022.

**RESOLUTION 2022-014**

**CARB LOAN AUTHORIZATION TO SIGN**

**AIRPORT**

Commissioner Wachsmith moved to approve Resolution No. 2022-014, Acknowledging the Acceptance of the Community Aviation Revitalization Board Loan and Authorizing the Airport Director to Sign the Loan on behalf of the Board. Commissioner Wright seconded. Motion carried 3-0.

**UPDATE**

**PHIL BACKLUND**

**COMMISSIONERS**

Phil Backlund Consultant followed up with the Board on the NORM's document as well as their core values, core focus.

**UPDATE**

**COMMUNICATIONS DIRECTOR**

**COMMISSIONERS**

**APPROVED**  
2/1/22

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the Year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

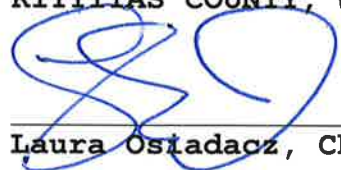
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:53 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
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Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Laura Osiadacz, Chairman